



AFOA CANADA

Building a Community of Professionals

EMERGENCY RESPONSE BCR

Template

AFOA.CA





[NAME] FIRST NATION

BAND COUNCIL RESOLUTION # [##]

This Council Resolution establishes a framework for how our First Nation will respond to emergencies. It outlines the structure, roles, and responsibilities for coordinated action during disasters.

The Council of the [NAME] First Nation of [LOCATION], Canada on this [DD] of [MM], [YYYY] does hereby resolve that:

TITLE: This Band Council Resolution shall be known as and may be cited as the “EMERGENCY MANAGEMENT BAND COUNCIL RESOLUTION”.

EMERGENCY MANAGEMENT ORGANIZATION

WHEREAS The Chief and Council shall establish an Emergency Management Organization, to be known as the First Nation E.M.O., to deal with any emergency or disaster that may occur.

PURPOSE AND OBJECTIVES

The purpose and objectives of the First Nation E.M.O. in cooperation with other jurisdictions are as follows:

WHEREAS, to establish plans and arrangements for cooperation and mutual assistance with neighbouring jurisdictions and agencies in the event of an emergency or disaster, and

WHEREAS, to conduct an emergency preparedness public education program regarding potential human-caused and natural disasters that may affect the community.

WHEREAS the ORGANIZATION - the First Nation E.M.O. shall consist of two branches to be known as the Executive Committee and the Emergency Planning Committee.

WHEREAS the EXECUTIVE COMMITTEE

1. The Executive Committee shall consist of the Chief and five (5) members of Council with the Chief as Chairperson.
2. The Executive Committee shall have the following duties, powers and responsibilities:
 - i. To establish policy for the First Nation E.M.O;
 - ii. To appoint an Emergency Management Coordinator for the First Nation E.M.O. who will report directly to the First Nation Council;
 - iii. To submit in its annual estimates, estimates of expenditures for the operation and maintenance of the First Nation E.M.O., and
 - iv. To implement, when necessary, the Emergency Plan in full or in part according to applicable legislation and procedures outlined therein.



EMERGENCY PLANNING COMMITTEE

WHEREAS The Emergency Plan shall be reviewed and updated annually, and following any major emergency event, to ensure it remains current and effective.

WHEREAS The Planning Committee shall consist of the following:

- The Emergency Management Coordinator as Chairperson
- Such of the following as are appointed by the Executive Committee from within or functioning on behalf of the First Nation:
 - First Nation Manager
 - Fire Chief
 - Chief of Police
 - Social Services Officer
 - Education Officer
 - Transportation Officer
 - Community Health Representative
 - Public Works Officer
 - First Nation Financial Controller
 - First Nation Membership Clerk
 - Public Information Officer
 - Communication Services
 - Voluntary Organization Representatives

WHEREAS The Emergency Planning Committee shall be responsible for the production and maintenance of the First Nation Emergency Plan, which will form an appendix to this B.C.R.

EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the Emergency Management Coordinator shall liaise with regional emergency preparedness officials from ISC or provincial authorities to ensure alignment with broader emergency protocols.

WHEREAS, the Emergency Management Coordinator shall be the chairperson of the Emergency Planning Committee and shall be responsible for:

- Implementation of policy as formulated by the executive committee;
- Fulfillment of the purpose and objectives as more particularly set out in paragraph 3 of this B.C.R.;
- Direction of emergency operations; and
- Performance of such other related duties as directed by the Executive Committee.



DECLARATION OF AN EMERGENCY

WHEREAS the Chief, or, in the absence of the Chief, a quorum of Council designate, may declare a “state of local emergency” on behalf of the [NAME] First Nation.

WHEREAS declaring a state of emergency through this resolution may be required to access emergency assistance funding from Indigenous Services Canada (ISC) or provincial agencies.

REPEAL OF FORMER RESOLUTIONS

WHEREAS all former Emergency Management Band Council Resolutions are hereby repealed and this Band Council Resolution substituted therefore.

WHEREAS the Emergency Plan, as an appendix to this resolution, should include contact lists, risk assessments, and response protocols tailored to the community’s needs

NOW THEREFORE BE IT RESOLVED IN WITNESS WHEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AS SEALS AS OF THE DATE INDICATED HEREIN.

Chief

Councillor

Councillor